



**Stevenson Memorial Hospital  
Meeting of Board of Directors**

May 6, 2021  
Teams Meeting  
5:00 pm

**Vision: Setting a New Standard for Community Hospital Care  
Mission: Promising Progress, Pursuing Perfection**

"P"= Present, "R"= Regrets, "A"=Absent, "T"=Teleconference, "S"= Staff, "G"= Guest, "E"= Ex-Officio							
Colleen Butler	P	John Murray	P	Norm Depta	P	David Knight	P
Wendy Fairley	P	Jan Tweedy	P	Sheila Kaarlela	P	Kevin Mullins	P
Shelly Cunningham	R	Jeff Stubbs	P	Alison Howard	P	Nishika Jardine	P
Jody Levac	E,P	Carrie Jeffreys	E,P	William Bye	E,P	Barry Nathanson	E,P
Tim Macdonald	G,P	Gary Munro	E,P	Oswaldo Ramirez	E, P		

Chair: John Murray

Recorder: Sharon Crowe

**1.0 WELCOME AND CALL TO ORDER – J. Murray**

Meeting called to order at 5:00 pm.

**1.1 Quorum**

J. Murray advised the Directors there was a quorum.

**1.2 Declaration of Conflict of Interest**

J. Murray reminded those in attendance of their responsibilities as Board members with respect to conflicts of interest, as outlined in the Corporation Bylaws, and asked if anyone present wished to declare a conflict of interest. No declarations were made.

**1.3 Approval of the Agenda**

*Motion: Moved by W. Fairley, seconded by N. Depta.*

*"That the Board of Directors accepts the agenda as presented."*

*All in favour. Motion passed.*

**2. CONSENT AGENDA**

**2.1 Board of Directors Minutes – April 1, 2021**

**2.2 Redevelopment and Community Engagement Minutes – April 19, 2021**

*Motion: Moved by S. Kaarlela, seconded by D. Knight.*

*"That the Board of Directors accepts the May 6, 2021 consent agenda as presented."*

*All in favour. Motion passed.*

**3. BUSINESS ARISING FROM CONSENT AGENDA**

There was no business arising.

#### **4. REPORTS**

##### **4.1 Report of the VP/CFIO**

W. Bye presented the following update in a Power Point presentation:

- 2020-21 Year End Issues
- Complexities due to COVID
- Financial Statement Plan

A copy of W. Bye's presentation was sent to the Board of Directors under separate cover.

##### **4.2 Report of the VP/CNE**

C. Jeffreys presented the following update in a Power Point presentation:

- Assessment Centre Update
- Positivity Rates
- SMH Occupancy Rates
- Long Term Care and Simcoe Manor
- Staff Vaccinations

A copy of C. Jeffreys' presentation was sent to the Board under separate cover.

##### **4.3 Report of the Chief of Staff**

Dr. Nathanson updated on the following items:

- Under the directive #2 and ceasing all procedures and surgery that is not emergent. The backlog of necessary surgical procedures continues to grow.
- Have received patients from other hospitals from the IMS Table.
- Worried about alarmingly high positivity rate.
- Hospital admission rates going down but ICU beds are full.
- Ontario expecting huge shipment of vaccine doses.

##### **4.4 Report of the President and CEO**

J. Levac presented the following update in a Power Point Presentation:

- What is happening in the Province
- GTA – IMS role and impact
- Redevelopment

A copy of J. Levac's presentation was sent to the Board under separate cover.

##### **4.5 Report of the President of the Professional Staff**

Dr. O. Ramirez updated the Board on the following topics:

- Physicians helping at other hospitals
- Able to reiterate the support for redevelopment and all professional staff to donate to the Campaign and hoping to have 100% by the end of the year.

#### **4.6 Report of the Auxiliary President**

G. Munro updated the Board on the following issues:

- Looking forward to coming back
- Volunteers working the community giving committee
- Helping out at the vaccinations clinics

#### **4.7 Report of the Foundation Board Chair/Representative**

T. MacDonald referenced his written report circulated with the Board Package.

- CEO Selection Committee, Job posting closed April 30<sup>th</sup>.
- J. Levac and J. Murray will be involved in the interview process.
- Advertised for and have taken on three new Foundation Board Members.
- Adding Six or seven people to the Campaign Cabinet Committee.
- Have received \$2.3 million in donations. Target was \$2-4 million. Matching gift program is up to \$250,000.
- Foundation have paid all capital for this year. W. Bye presented the Capital requests for the coming year at the Foundation Board Meeting and this will go to the Finance Committee of the Foundation.

### **5. REDEVELOPMENT**

#### **5.1 Report of the Chair of the RCEC**

W. Fairley advised about the great turnout for the RCEC meeting on April 19<sup>th</sup>. Welcomed two new advisory members. Jim Wilson participated in the meeting as well. Great report from S. Biffis about the Individual Giving Campaign. Discussion about the Local Share and the Phased project.

#### **5.2 Approval of the Issues and Comments Document**

*Motion: Moved by W. Fairley, seconded by K. Mullins.*

*“The Stevenson Memorial Hospital Board of Directors approves the Issues and Comments document that supports the Stage 2 Functional Program that was submitted, as recommended by the Redevelopment and Community Engagement Committee.”*

*All in favour. Motion passed.*

### **6. REPORT OF THE HOSPITAL BOARD CHAIR**

J. Murray updated the Board on the following:

- Asked to participate in the Foundation CEO search process.
- Attended SMH Town Hall. Very well received and positive media response.
- Met one on one with Dr. Nathanson and J. Levac.
- Attended Campaign cabinet meeting. Happy to report that the SMH Board of Directors now has 100% participation in donations to the SMH Foundation.

#### **ACCEPT ALL REPORTS**

*Motion: Moved by J. Tweedy, seconded by A. Howard .*

*“That the Board of Directors accepts all reports as presented.”*

*All in favour. Motion passed.*

T. Macdonald and G. Munro left at this time. 6:40 pm

## **8. IN-CAMERA SESSION**

*Motion: Moved by C. Butler, Seconded by W. Fairley.*

*"That the Board moves to in-camera session."*

*All in favour. Motion passed.*

*Motion: Moved by J. Stubbs, seconded by A. Howard.*

*"That the Board moves into open session."*

*All in favour. Motion passed.*

The Board Chair advised that the following motions had been considered in the in-camera session:

- **Three (3) new applications for privileges; and**
- **One (1) change in privileges; and**
- **One (1) extension of privileges."**

## **9. UPCOMING MEETING DATE**

The next Board meeting will be held on Thursday June 10, 2021.

There being no further business, the meeting adjourned at 6:47 p.m. Moved by W. Fairley.



---

John Murray, Board Chair  
Recording Secretary: Sharon Crowe